

Weston Under Wetherley Parish Council

**Minutes of the Council Meeting held at 7.30pm,
28th November 2016, at St Michael's Church**

Present:

Councillor Nick Harrington (Chairman)

Councillor Pam Redford (Vice Chairman) (part)

Councillor John Hammon

Councillor Wallace Redford

In Attendance:

Jane Chatterton Clerk & RFO

Villagers: 0

35. Apologies

Apologies for absence were received from Councillors Jeff and Jenny Arnold.

36. Declarations of Interest:

There were no declarations of interest.

37. Minutes of previous meetings:

37.1 Minutes of the meeting held on 31st October 2016

Resolved: The minutes of the meeting held on 31st October 2016 were agreed and signed by the Chairman.

37.2 Confidential Minutes of the meeting held on 31st October 2016

Resolved: The Confidential minutes of the meeting held on 31st October 2016 were agreed and signed by the Chairman.

38. Public Participation

There were no members of the public present.

Website

The Chairman informed the meeting that an email had been received from Mr Peter Haine on 28th November. The email asked the Parish Council to reconsider their decision to have a separate website.

It was confirmed that the Parish Council now had their own website,

<http://www.westonunderwetherleypc.org/>

It was reported that the Parish Council would provide on-going support for the village website. However, due to budgetary constraints and looking at value for money the Parish Council could not justify continuing to pay the Annual Hosting fee of £300 when suitable and free web hosting was available. It would be recommended to the Website Team to sign-up for a free BT Web Kit Community website (www.btck.co.uk). They could host the village content free of charge upon this service.

The Parish Council now pays £7.10 per annum through GoDaddy for a friendlier Parish Council website name. That was the only hosting cost. The domain name *westonunderwetherley.org* was still available and could be purchased on behalf of the village website.

In addition to the cost there were also concerns about the reliability of Parishcouncil.net. The Chairman and Clerk had contacted them on support matters and received no response. The Clerk had also been contacted by Beausale, Haseley, Honiley & Wroxhall Parish Councils who were also experiencing problems. The concern was that ParishCouncil.net could disappear with little or no notice.

ACTION: Parish Council to reply to Mr Haine confirming how they had reached this decision and offering help to move to a new website.

Broadband

A request had been made in relation to the Church's Broadband connection. The Church was regarded as a commercial customer and was charged £31.96 plus VAT. per month. This had been funded until January 2017 with the last of Parish Plan funds and contributions of £5 per head to include heating and lighting from Parishioners who attended coaching lessons.

It was confirmed that the Parish Council did not need internet access for the meetings.

ACTION: It was agreed that the Parish Council would talk to the Village Hall Committee about their computer courses and to decide if more use could be made by more parishioners if the Parish Council provided financial assistance to the Village Hall to provide an internet connection at the Village Hall.

Councillor Pam Redford joined the meeting.

39. Village Asset Restoration

A quote had been received as requested in relation to

- Rugby Road Bench
- Bus shelter
- Naul Family Memorial Bench
- The two Parish Council noticeboards - Sabin Drive and Rugby Road/St Michaels Close.

Another quote was expected to be received. It was noted that the restoration work would be completed in the Spring but once a contractor had been agreed this work would be arranged.

Resolved:

- (i) To consider and compare the two quotes once received.
- (ii) Allocate funds in the 2017/18 budget to carry out the restoration work in the Spring 2017.

40. Christmas Tree & Decorations Financial Request

A request had been received from Sue Keffler, Weston Village Hall Committee for financial support to purchase a Christmas tree, electrical works and lights for the tree.

The request included:

Christmas tree (8-10 feet)	£60.00
Lights for tree – 240 multicoloured, mains powered	£18.33
Lights to be placed along roof line of hall, facing Sabin Drive	
960 white icicle lights, mains powered	£59.99
Sub total	£138.32

Electrician's costs for installing outside sockets	£258.00
Total cost	£396.32

After consideration it was agreed to provide a donation to Weston Village Hall Committee of £138.32 to cover the costs of the items, but not the electrician costs.

Resolved:

- (i) Clerk to contact Sue Keffler and make arrangements to pay the agreed amount of £138.32.
- (ii) Direct the Weston Village Hall Committee to the Grants and Donations Policy available on the new Parish Council website which sets out the requirements for applying for grants and donations and an application form.

41. Councillor's reports and items for future Agenda

To receive reports from County Councillors, Cllr. Wallace Redford and District Councillors Cllr. Nick Harrington and Cllr. Mrs Pam Redford.

Volunteer Drivers

Councillor Wallace Redford asked for a poster to be placed on the village noticeboard. The poster was appealing for volunteer car drivers to help transport people to and from appointments.

Constituency Boundaries

Councillor Wallace Redford reported on The Boundary Commission for England 2018 Review of Parliamentary constituencies. The initial proposals for new Parliamentary constituency boundaries were published on 13th September 2016 and this marked the start of the first of three, 12 week consultations on these proposals, during which time the Boundary Commission invited people to view and comment on the new boundaries. A guide to the 2018 review of Parliamentary constituencies and the initial proposals for the new Parliamentary constituency boundaries in the West Midlands, were available for public view at Reception, Riverside House, Milverton Hill, Royal Leamington Spa CV32 5UH or visit the Commissions consultation website.

It was noted that the first consultation closed on Monday 5th December 2016.

HS2

ACTION: Clerk to write to Sarah Boad WCC and ask for an application form to submit a claim to the Community Benefit Fund.

Coventry Airport Consultative Committee

Councillor Harrington reported that the next meeting scheduled for Friday 2nd December 2016 had been changed at short notice. Due to the short notice of the new date he was unable to attend.

Concurrent Services

Councillor Pam Redford reported that she had attended a meeting but had been asked to leave the Chamber during the voting process. It had been agreed to continue with the plan to remove the concurrent grant.

42. Finance

42.1 to approve payments: -

The following payments had been made by BACS.

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
28.11.16	BACS	J Chatterton	Clerk's Salary November 2016	
28.11.16	BACS	HMRC	November Tax Payment for clerk	£80.80
28.11.16	BACS	J Chatterton	Office allowance & expenses Nov 16	£10.00
28.11.16		N Harrington	Reimbursement of domain name purchase	£7.10
28.11.16	BACS	St Michael's WUW PCC	Room hire 20th July, 30th August, 31st October at £20 per meeting	£60.00
30.12.16	DD	Commissioners Office	Data Protection Registration	£35.00
				516.35

42.2 Draft Budget

Consideration was given to a draft budget for 2017-18.

Some savings have been identified against the 2016-17 budget mainly a reduction from £300 to £7.10 for the parish council website hosting.

Resolved:

- (i) That further work to be undertaken to setting the budget.
- (ii) The budget to be agreed at the January meeting.

43. Policies

The following draft policies were considered:

- Health and Safety Policy
- Data Protection Policy

Resolved:

- (i) That the Health and Safety Policy and Data Protection Policy be approved.
- (ii) The Clerk to upload the Policies to the new Parish Council website.

44. Planning

There were no new Planning Applications for consideration.

45. AOB

There were no urgent items to discuss.

46. Confidential Items

There were no confidential items.

47. Date of the Next Meeting

The date of the next meeting had been previously agreed for 3rd January 2017, however this was subject to change.

Signed By the Chairman

18th January 2017